



REPUBLIC OF CYPRUS
MINISTRY OF TRANSPORT,
COMMUNICATIONS AND WORKS



DEPARTMENT
OF MERCHANT SHIPPING
LEMESOS

Circular No. 25/2016

31 August 2016

TEN 5.13.09
TEN 12.3.01.2.2.

To all Registered Owners, Registered Bareboat Charterers,
Managers and Representatives of Ships flying the Cyprus Flag

Subject: Electronic Seafarer's Application System

I refer to the above subject and further to our Circular No. 14/2001 dated 29th June 2001, Circular No. 26/2001 dated 19th December 2001, Circular No.02/2005 dated 25th January 2005, Circular No. 1/2006 dated 3rd January 2006, Circular No.25/2007 dated 19th December 2007, Circular No.11/2009 dated 26th May 2009, Circular No.44/2011 dated 18th November 2011, Circular No.60/2012 dated 13th November 2012 and Circular No.39/2014 dated 20th November 2014, I wish to inform you the following:

1. The Department of Merchant Shipping (DMS) has developed an on-line Electronic Seafarer's Application System (e-SAS) for the submission of applications for the Cyprus Seafarers Identification and Sea Service Record Book (SISRB) and Cyprus endorsement attesting the recognition (EAR) of non-Cyprus certificates of competency issued by countries whose certificates of competency are recognised by the Republic of Cyprus electronically.
2. For the period until 31 December 2016 the use of e-SAS will be on a **voluntary basis**. **From 01/01/2017** the use of e-SAS will be **compulsory**.
3. Attached you can find an application form that interested Companies shall complete and submit to DMS to get access to e-SAS. Authorised users will be provided with an account for each company and a user name and password.

The Seafarers' Division of the Department will be at the disposal of Owners, Managers and anyone concerned with the matter for any explanations and clarifications they may require.

This Circular must be placed on board ships flying the Cyprus flag.

Ioannis Efstratiou
Acting Director
Department of Merchant Shipping



CC:

Permanent Secretary, Ministry of Transport, Communications and Works
Maritime Offices of the Department of Merchant Shipping abroad
Inspectors of Cyprus Ships
Permanent Secretary, Ministry of Foreign Affairs
Diplomatic Missions and Honorary Consular Offices of the Republic
Cyprus Shipping Chamber
Cyprus Union of Ship-owners
Trade Union SEK
Trade Union PEO
Cyprus Bar Association